



ACLA Board meeting
Wednesday, September 15, 2021, 6:30pm
Online via Zoom
(due to Coronavirus precautions, the ACLA Board of Directors
will meet remotely until further notice)

Board members present: Daniel Hauser, Kim Thomas, Pam Wagoner, Ron O'Connor, Helen Chandler, Julie Fairman, Melanie Belles

Board members absent: None

Guest: Chris Lorentz

Staff present: Jesse Castellanos (Assistant Library Director), Terri Palmer (Library Director)

Call to order at 6:34 pm

Introductions

Minutes from August 18, 2021, approved by board- Motion to approve by Pam Wagoner, seconded by Julie Fairman

Library Director's Report – Terri

Terri provided updates on new staff members. Alana Baldwin Joiner and Heather Preas will work mostly at the service desk to help with circulation duties. Alana will also create and coordinate social media posts. Heather will handle volunteer management duties for circulation volunteers.

Most patrons are compliant with the mask mandate, though a small, steady number of patrons continue to enter the library with no mask. Depending on the situation, Terri may call patrons who repeatedly refuse to mask to let them know their options for accommodations, since they will not be served without a mask.

Approved by ACLA Board of Directors 10/21/2021

At the Washington County Board of Commissioners meeting yesterday, WCCLS Manager Lisa Tattersall presented on the Executive Board's process to determine funding allocation levels for the remainder of this levy cycle. WCCLS staff recommended holding three months of funding in reserves, using the current excess funding in reserves to pay for Civil Rights Act compliance at member libraries (and to keep up with increasing operations costs at WCCLS), and that there be no increases in funding to address equity issues across libraries during this levy cycle. The Board of Commissioners approved staff recommendations.

Youth Services staff are planning a similar Halloween celebration to last year's Trick or Treat Trail. It will wind throughout the library on Saturday, October 30th, and still provide distancing between participants.

HVAC in the main part of the library is still out of order. Terri is continuing to try to reach the property manager to determine next steps. Staff is still leaving the front door open during service for added ventilation.

The school supply drive served 89 students by the end of the day on Saturday, September 4. New families came into the library to participate and receive supplies. Families appreciated the supply drive. Staff hopes to hold the drive again next year.

Financial Reports- Terri and Daniel

Terri presented financial reports provided by Office Manager, Maureen Jones. Spending for collections is on a much more regular track than last fiscal year. A few employees are working fewer hours than budgeted, so there is a bit of a cushion in the staffing budget line. Terri is behind on hiring a janitor, so we will pay for at least one more month of the janitorial service.

Philanthropy Committee - Terri

The raffle has been doing well with in-person and online ticket sales. Entries will be taken until midnight on September 25.

Maggie and Terri are working on the year end fundraising plan.

Other business –

Daniel has volunteered to continue as President for another year.

Daniel nominated Julie Fairman for Vice President position and was seconded by Kim Thomas. All board members present voted in favor.

Julie nominated Kim Thomas for Secretary position and was seconded by Daniel. All board members present voted in favor.

The board continues to need a Treasurer.

All board positions will be voted on by ACLA membership at meeting in November. Meeting date, TBD (possibly November 17).

Volunteer hours

Melanie - 3

Ron - 2

Kim - 7

Pam – 2.5

Daniel – 11

Helen-2.5

Julie-5

Meeting adjourned at 8:15pm